## MEMBERSHIP APPROVAL PROCESS

All membership candidates must go through a process to ensure compatibility with our existing members. The Membership Committee effectively utilizes a Board-promulgated checklist and screening process. Our thorough process has always served the best interests of our Club and members, and will continue to do so as we move forward.

Application & Sponsorship: Candidates will be asked to submit a membership application. Each candidate will be required to have two current Old Marsh members as sponsors. Sponsors are expected to know the candidate well enough to express their opinion of the candidate's suitability for membership at the Club without reservation. Sponsors will be asked to confirm their support through a written letter which endorses the candidate's application for membership and attests to their general good character. If the candidate has only one sponsor, the sponsor will be responsible for arranging a second sponsor.

The Membership Committee understands that some candidates, while they may prove to be a welcome addition to Old Marsh Golf Club, may need help in developing friendships. If the Membership Committee feels that introductions are necessary for a candidate, members with common interests will be contacted and asked to meet the candidate through a series of events, including golf, dining or other social events.

Application Processing & Reference Check: Applications should be submitted along with a check for the membership fee. Deposits are held until final approval and in the event that a candidate is not approved the deposit will be returned immediately. Upon submittal of the application, the Membership Director will begin research of the candidate through background and reference checks. Once both sponsor letters have been received, the candidate's name will be posted for membership review for 14 days. The posting will include the name of the candidate, spouse's name, city and state of residences, club affiliations and sponsor names. If possible a photo of the candidate will be included. The posting will be displayed in the Men's and Ladies Locker Rooms and throughout the Clubhouse as well as emailed to the entire membership. Existing members will have 14 days to perform a review of the candidate. Any additional letters of support are welcome and will be encouraged. Conversely, any member wishing to object to the candidate's application will be required to submit a letter to the Membership Committee before the end of the 14 day period.

<u>Membership Committee & Board of Governors Role:</u> During the 14 day posting period, the candidate will be required to meet with two members of either the Board of Governors or the Membership Committee. If a member of the Board or Membership Committee is not available, a member from another standing committee may be substituted. After such meeting, the Committee Members and/or Governors will either support or oppose the candidate's application and their comments will be noted in the candidates membership file and will be used during the approval process.

<u>Final Review:</u> After the 14 day posting period and upon satisfactory membership review, the Membership Committee determines whether to recommend the candidate to the Board of Governors for final approval. If recommended and approved by a majority of the Membership Committee, the candidate's application file will be submitted to the Board of Governors for final review. The entire Board of Governors will review the file and give their final recommendation. In the event a candidate is not approved for membership, the General Manager or Membership Director will contact the sponsor to notify him/her and their deposit will be returned.